



## REGULAR BOARD MEETING MINUTES

Tuesday, November 27, 2018 – 6:30 P.M.

SCHOOL DISTRICT BOARD ROOM,  
PINAWA SECONDARY SCHOOL

### ATTENDEES

**Chair:** Lorraine Nelson  
**Trustees:** Kay Harvey, Jerry Kozak Mark Tinant, Jeff Miller  
**District Staff:** Tim Stefanishyn, CEO  
**Regrets:**

### 1. AGENDA

- 1.1 Additions:  
1.2 Adoption  
MOTION 27NOV-1: HARVEY/Tinant  
That the Agenda be approved.

27NOV-1-1 **CARRIED**

### 2. READING OF MINUTES

- 2.1 Regular Board Meeting October 22, 2018  
MOTION 27NOV-2: MILLER/Kozak  
That the Minutes be approved, as amended.

27NOV-1-2 **CARRIED**

### 3. BUSINESS ARISING: None.

### 4. SUPERINTENDENT'S REPORT

#### 4.1 Superintendent's Calendar

- No dates of note for December

#### 4.2 Staffing

- Matt Wyrha has been hired P/T as an EA to help meet student needs at FWG.
- Custodian salary at FWG has been retroactively increased from September 30<sup>th</sup>, 2018 to properly reflect the intended scale.

#### 4.3 Commendations

- Geoff Nolette, Kevin Ticknor, Todd Hughes (hockey coaching staff), Craig Oversby (Equipment Manager) and Glen Miller (Fund Raising Coordinator) for their countless hours and dedication to the hockey team.
- Vivianne Hayter, Merv Voth Pat Aitken and PSS Staff for helping with the hospital evacuation.
- Lane Collins and Kelly McGirr for the Remembrance Day ceremony
- Adam Ramsay for his work in the arena.

MOTION 27NOV--3: KOZAK/Miller  
That the Superintendent's report be approved.

27NOV—3 **CARRIED**

### 5. NEW BUSINESS

#### 5.1 Financial Statements

MOTION 27NOV-4: KOZAK/Harvey



That financial statements in the amount of \$ 181,021.70 (payables) and \$99, 094.97 (payroll) for the period ending October 31, 2018 be received and approved

**27NOV-4CARRIED**

**5.2 By-laws Review**

MOTION 27NOV-5: MILLER/Tinant

That By-Laws 1,2 and 3 be brought forward into the Committee of the Whole Meeting.

**27NOV-5 CARRIED**

**6. COMMITTEE OF THE WHOLE IN-CAMERA**

- The Board moved in-camera at 7:10
- The Board moved out of in-camera at 8:07

MOTION 27NOV-6: MILLER/Tinant

To Give By-law 1/18 a first reading.

**27NOV-6 CARRIED**

MOTION 27NOV-7: MILLER/Kozak

To Give By-law 2/18 a first reading.

**27NOV-7 CARRIED**

MOTION 27NOV-8: KOZAK/Harvey

To Give By-law 3/18 a first reading.

**27NOV-8 CARRIED**

MOTION 27NOV-9: MILLER/Tinant

To Give By-law 1/18 a second reading.

**27NOV-9 CARRIED**

MOTION 27NOV-10: MILLER/Kozak

To Give By-law 2/18 a second reading.

**27NOV-10 CARRIED**

MOTION 27NOV-11: KOZAK/Harvey

To Give By-law 3/18 a second reading.

**27NOV-11 CARRIED**

**5.3 Substance Abuse Policy**

- 5.3.1 It was Agreed that the Substance Abuse Administrative Procedures fall in line with Evergreen School Division and therefore should be amended as discussed to suit.



**5.4 Travel Allowance and Per Diem**

MOTION 27NOV-12: MILLER/Harvey

That the Travel Allowance and Per Diem Procedures document be accepted as revised.

**27NOV-12 CARRIED**

**5.5 Safety Inspections**

- 5.5.1 It was determined that there is some clarification needed between the recommendations and requirements that have come forth as a result of our recent inspections.

**5.6 Water Testing at Schools**

- 5.6.1 There is an action on the Superintendent to arrange for water testing to be conducted as soon as scheduling allows as part of annual safety standards.

**5.7 Staff Planning/Curriculum**

- 5.7.1 It was determined that Kay Harvey and Jerry Kozak (alternate) would chair the Staff Planning Committee; Lorraine Nelson and Jeff Miller(alternate) would chair the Building Finance Committee and Mark Tinant and Jerry Kozak(alternate) would chair the Liaison Committee.

**7. CORRESPONDENCE FOR ACTION – None**

**8. CORRESPONDENCE FOR INFORMATION**

- MERX Registration explained and minimum threshold revealed for online tenders.
- Turtle Mountain Letter to the Education Minister regarding Pre-Budget influence.

**9. COMMITTEE REPORTS**

**9.1 Committee of the Whole – no report**

9.2 Workplace Safety & Health – No report beyond what was covered in 5.5 above.

9.3 Maintenance – Nothing beyond regular routines to report.

9.4 Wpg River Recreation – Next meeting is planned soon, but nothing to report for the moment.

9.5 LGD Planning Committee – Concern that there is not enough serviced land for entrepreneurs.

9.6 Parent Child Coalition –Finished the 3-year strategic plan.

9.7 MSBA Update– Provincial Trustees Session and AGM to be held Nov. 29-30.

9.8 Grassroots Update – Discussion to speak with Todd Long about grassroots newsletters and reports.

**10. QUESTIONS**

**11. OTHER BUSINESS**

**12. ADJOURNMENT**

22OCT18-5: KOZAK

“That the meeting adjourn at 9:05 pm.”



**ACTION SUMMARY**

**MOTION SUMMARY**

MOTION 27NOV-1:	HARVEY/Tinant	That the Agenda be approved.
MOTION 27NOV-2:	MILLER/Kozak	That the Minutes for October 22, 2018 be approved.
MOTION 27NOV--3:	KOZAK/Miller	That the Superintendent's report be approved
MOTION 27NOV-4:	KOZAK/Harvey	That financial statements in the amount of \$ 181,021.70 (payables) and \$99, 094.97 (payroll) for the period ending October 31, 2018 be received and approved
MOTION 27NOV-5:	MILLER/Tinant	That By-Laws 1,2 and 3 be brought forward into the Committee of the Whole Meeting.
MOTION 27NOV-6:	MILLER/Tinant	To Give By-law 1/18 a first reading.
MOTION 27NOV-7:	MILLER/Kozak	To Give By-law 2/18 a first reading.
MOTION 27NOV-8:	KOZAK/Harvey	To Give By-law 3/18 a first reading.
MOTION 27NOV-9:	MILLER/Tinant	To Give By-law 1/18 a second reading.
MOTION 27NOV-10:	MILLER/Kozak	To Give By-law 2/18 a second reading.
MOTION 27NOV-11:	KOZAK/Harvey	To Give By-law 3/18 a second reading.
MOTION 27NOV-12:	KOZAK	That the meeting adjourns at 9:05pm.



**WHITESHELL**  
SCHOOL DISTRICT 

## **REGULAR BOARD MEETING MINUTES**

**Tuesday, September 18, 2018 – 6:30 P.M.**

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