



## REGULAR BOARD MEETING MINUTES

Tuesday, October 22, 2018 – 6:30 P.M.

SCHOOL DISTRICT BOARD ROOM,  
PINAWA SECONDARY SCHOOL

### ATTENDEES

**Chair:** Lorraine Nelson  
**Trustees:** Jerry Kozak, Mike Attas, Kay Harvey, Brian Wilcox  
**District Staff:** Tim Stefanishyn, CEO  
**Regrets:**

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### 1. AGENDA

- 1.1 Additions:
- 1.2 Adoption  
MOTION 22OCT18-1: WILCOX/Attas  
That the Agenda be approved.

22OCT18-1**CARRIED**

### 2. READING OF MINUTES

- 2.1 Regular Board Meeting September 18, 2018  
MOTION 22OCT18-2: ATTAS/Harvey  
That the Minutes be approved, as amended.

22OCT18-2**CARRIED**

### 3. BUSINESS ARISING: None.

### 4. SUPERINTENDENT'S REPORT

#### 4.1 Superintendent's Calendar

- November 7<sup>th</sup> – MASS Conference at Louis Riel School Division Legacy Centre
- November 23<sup>rd</sup> – SISA Meeting at Larter's Golf Club

#### 4.2 Staffing

- Support staff on maternity leave due to return to work May 15, 2019.
- Interviews for the part-time EA position are underway.
- Additional part-time staff has been hired to support the JK program as done in the past.

#### 4.3 Commendations

- Ashley Crocker / Robyn McEachern for spearheading annual Terry Fox Event.
- Robyn McEachern, Scott Smith and Donovan McKay for coaching x-country and soccer respectively.
- Vanessa Thompson for picking up the office duties so seamlessly.

MOTION 22OCT18-3: KOZAK/Wilcox  
That the Superintendent's report be approved.

22OCT18-3**CARRIED**

### 5. NEW BUSINESS

#### 5.1 Financial Statements

MOTION 22OCT18-4: ATTAS/Wilcox  
That financial statements in the amount of \$ 286,441.63  
for the period ending September 30, 2018 be received.



AND

That the Financial Statements for September 2018 be approved.

**22OCTP18-4CARRIED**

**5.2 Staffing List for Trustees**

- Trustees requested a staff list with pictures and subject areas taught for all employees of the district, as part of new trustee orientation.

**5.3 Substance Abuse Policy for Staff and Students**

- In light of the new cannabis legislation, the trustees began review of the substance abuse policy to ensure relevance and breadth for both staff and students of the district.

**5.4 Custodial/Maintenance Staff Salary**

- Superintendent brought to board attention that the salary of the custodian at FWG required an update, including retro pay to September 1, 2018 as it was not included on the salary scale.

**5.5 Student Incident Reports**

- This item was moved to in-camera discussions.

**6. OLD BUSINESS - none**

**7. CORRESPONDENCE FOR ACTION - None**

**8. CORRESPONDENCE FOR INFORMATION**

- MSBA Editorial to WPG. Free Press
- MSBA Pre-Budget Position

**9. COMMITTEE REPORTS**



- 9.1 Committee of the Whole – no report
- 9.2 Workplace Safety & Health – Concerns were shared that minutes of the meetings were not being properly shared and filed with the province in the past. Trustee Kozak had the action to contact the Work Safe Manitoba Office to confirm receipt of Workplace Health and Safety Meeting Minutes. The fire inspection report is due to be received, and should indicate some areas for remediation based on the MSBA inspection by Darren Thomas. The report may indicate some fire retardant needs within the community center on curtains and banners hanging from the ceilings. The number of keys to the school and school spaces was of concern as well, with a call for review of upgraded security at both schools.
- 9.3 Maintenance – Nothing beyond regular routines to report.
- 9.4 Wpg River Recreation – Members are having trouble finding common time to meet together.
- 9.5 LGD Planning Committee – Concern that there is not enough serviced land for entrepreneurs.
- 9.6 Parent Child Coalition – Kay Harvey will attend the next Bright Beginnings meeting.
- 9.7 MSBA Update – A discussion regarding training for new trustees was held.
- 9.8 Grassroots Update - The first grassroots meeting was held with the new coordinator. Programming is coming into place nicely. There is a new document being created to outline the history of grassroots.

**10. QUESTIONS**

**11. COMMITTEE OF THE WHOLE IN-CAMERA**

- The Board moved in-camera at 8:32
- The Board moved out of in-camera at 9:05

**12. OTHER BUSINESS**

- **Inaugural Meeting Tentatively scheduled for November 6, 2018 at 7:00pm was moved to October 30<sup>th</sup> at 6:00pm.**

**13. ADJOURNMENT**

22OCT18-5: ATTAS

“That the meeting adjourn at 9:05 pm.”



**ACTION SUMMARY**

**MOTION SUMMARY**

MOTION 22OCT18-1	WILCOX/Attas	That the Agenda be approved.
MOTION 22OCT18-2	ATTAS/Harvey	That the Minutes for September 2018 be approved.
MOTION 22OCT18-3	KOZAK/Wilcox	That the Superintendent's report be approved
MOTION 22OCT18-4	ATTAS/Harvey	That financial statements in the amount of \$ 286,441.63 for the period ending September 30, 2018 be receive and approved.
MOTION 22OCT18-5	ATTAS	"That the meeting adjourn at 9:00 pm."